

Waiting List Form

This form can be used to apply for space at Little Adventurers' Early Learning Centre for one child. If you require care for more than one child please complete a separate form for each child. You may choose to attach siblings' forms to each other and write 'see attached form' rather than completing all the details multiple times. The sections that need to be completed on every form are sections B, D and F. Other sections only need to be completed if the information varies from that of siblings.

This is a pre-enrolment form only. A comprehensive enrolment form will be completed on confirmation of your child's start date.

Section A: Parent/Guardian's Details	
Parent/Guardian #1	Parent/Guardian #2 <i>Only complete details that differ from Parent/Guardian #1</i>
Surname:	Surname:
First names:	First names:
Name known by:	Name known by:
Phone (home):	Phone (home):
Phone (work):	Phone (work):
Phone (mobile):	Phone (mobile):
Email:	Email:
Address:	Address:
Postcode:	Postcode:
Occupation:	Occupation:
Other contact information:	Other contact information:

Section B: Details of Child	
Surname:	
First names:	
Name known by:	
Gender: Male <input type="checkbox"/>	Female <input type="checkbox"/> Date of Birth:
Address: (if different from above)	
Postcode:	
Please tell us a little about your child's likes, dislikes, special abilities, medical ailments, allergies, siblings enrolled at Little Adventurers' Early Learning Centre, etc.	

Section C: Start Date / Enrolment Times

Preferred Start Date:

Enrolment Times:	Monday	Tuesday	Wednesday	Thursday	Friday
Start time					
Finish time					

Section D: Fee Calculation for this child

If you need assistance completing any question please leave it blank and we will contact you.

Once this enrolment is accepted will this child be attending any other ECE service?

Tick one: Yes No

Will this child be receiving any portion of their '20 free ECE' hours from another service provider? (3&4 year olds only)

Tick one: Yes No

If 'yes', how many hours will be claimed elsewhere in a usual week? _____

If you know the weekly fee you expect to pay at Little Adventurers please write it here: \$ _____

Section E: Childcare Subsidies

Childcare subsidies are administered by Work and Income and are available to households with weekly earnings of up to \$1399.99 with one child, \$1599.99 with two children or \$1799.99 with three children.

Would you like assistance in finding out more about WINZ subsidies, to reduce the amount you need to pay in fees?

Tick one: Yes No

Section F: Declaration

Sign below to confirm that you understand that:

- This is an application for enrolment, not confirmation of acceptance. Spaces for each age-group and session are limited and there is no guarantee the days and times you have applied for are available. Preference will be given to siblings of children already attending Little Adventurers' Early Learning Centre. Beyond that, applications will be accepted on a first come, first served basis.
- Enrolment at Little Adventurers' Early Learning Centre is inclusive of school term breaks as Little Adventurers' Early Learning Centre doesn't close for school holidays.
- You will be advised of the fees payable and any special conditions prior to acceptance of your child's enrolment.
- Fees are payable in full, even though the service is closed on statutory holidays.
- Fees are payable two weeks in advance once your child's enrolment is confirmed.
- All information provided on this form is true and correct.
- All personal information on your child will be kept securely and remain confidential.
- You can withdraw this application at any time by contacting us in writing.

Parent/Guardian signature: _____ Date: _____

Please return completed forms to Little Adventurers' Early Learning Centre
Phone: 04 238 9684 • Email: info@littleadv.co.nz • Post: P.O. Box 50375, Porirua 5240